

# SCHOOL HOURS

The school day begins at 8:00 a.m. Students arriving before this time will go to designated areas to await dismissal to their classrooms. Any student arriving after 8:05 will be counted tardy, and must report to the front office for a tardy slip.

**School doors will not open until 7:00 A.M.**, and there will be no supervision of students before this time.

Kindergarten has an optional early dismissal time of 1:30 P.M.; other students stay until the end of the day, which is 3:00 P.M. Students who ride cars are dismissed at 2:45 so the parking lot will be clear for bus traffic. The kindergarten “ride” students, as well as all restricted students, may be picked up at the outside door to the kindergarten area; First/Second grade at the outside gym door; Third/Fourth grade at the front door. Older siblings will wait with younger ones in their area. At 3:00 all “ride” students will be taken to the cafeteria where bus duty teachers will supervise them along with the bus students who are called to the cafeteria at 3:05.

Students who have restricted pick-up provisions will also be sent to the cafeteria at 3:05 with a staff member to await pick-up. Parents must come inside and sign for the release of these children. Parents/guardians unknown to the staff will be asked for identification. A court decree is required before we can deny pick-up privileges to a biological parent.

Parents who transport their children are asked to observe the starting and ending times as strictly as possible. Tardiness/early dismissal not only places a burden on the individual child, but it also causes disruption of the entire class. PLEASE NOTE that tardy events and early dismissals count toward the cumulative total time missed at the end of the year. Also, tardy and early dismissal events will count against perfect attendance awards, even if the student has actually been present every day.