

**STUDENT, EDUCATOR, & STAFF  
CLAIBORNE COUNTY BOARD OF EDUCATION  
INTERNET, TECHNOLOGY AND NETWORK  
ACCEPTABLE USE POLICY**

Internet access is available to students, educators & staff in the Claiborne County School System. We believe the Internet offers vast, diverse, and unique resources to both students and teachers. Our goal is to promote educational excellence by facilitating resource sharing, innovation, and communication in support of our curriculum.

Users may participate in distance learning programs, consult with experts, locate materials to meet educational needs, access informational databases, university libraries, and the Library of Congress.

Among the vast resources on the Internet are some materials that are not suitable for viewing in a school environment. It is prohibited to locate materials that are illegal, defamatory, or offensive. Such conduct will lead to the immediate loss of Internet access and may lead to other disciplinary actions. For additional information refer to the School Handbook and/or the Claiborne County Board of Education Procedures and Policy, including but not limited to: "3.300" *Equipment and Supplies Management*, "4.406" *Use of the Internet*, "4.407" *Web Pages*, "5.610" *Staff and Student Relations*, 6.709 *Fees and Fines*.

Users are expected to understand and abide by the acceptable use guidelines set forth by the Claiborne County Board of Education. The Board makes no warranty, expressed or implied, regarding the use of the Internet. The Board shall accept no liability or legal responsibility for any damage which may arise from the use of the Internet in violation of these guidelines. There is not reasonable expectation of privacy while using technology.

The benefits of having access to the Internet are invaluable providing availability to the latest educational advancements. But with this opportunity comes the responsibility of selecting materials that enhance the learning environment in a constructive meaningful way. Even though the Tennessee State Department of Education, through ENA, has placed a content filtering device on our Internet service, some unsuitable material may still be accessible. Misuse can come in many forms, but can be viewed as any information sent/received that indicates or suggests pornography, unethical or illegal solicitations, racism, sexism, inappropriate language, harassing or insulting attacks, violation of copyright laws, Cyberbullying, and any other unacceptable information. Misuse also includes damaging computers, computer systems, software or computer networks; using another's ID/password; improper use of data folders or work files; and interference and interruption of the systems and networks. Use of the Internet, Technology and the Network is a privilege. Violation of the policy may result in disciplinary action, revoking of a user's access and/or appropriate legal action.

**Appropriate Internet, Technology and Network Usage**

Network etiquette includes but is not limited to the following:

- Do not reveal your own personal address or phone number or those of other students or colleagues.
- Keep your password private.
- Use appropriate language and show consideration and respect for others at all times.
- Do not use offensive messages, pictures or suggestive statements.
- Do not use threatening or harassing communication.
- Do not use technology to steal. Do not illegally copy software, use resources without authorization, or plagiarize the intellectual property of others.
- Cite all quotes, references, and sources and always follow copyright rules and laws.
- Be mindful of the rights of other network users. Do not violate the privacy of other users.
- Do not use the network in any way that would disrupt its operation or that would interfere with another user's work and abide by the policies and procedures of each network.
- Printing is a privilege and should be used for educational purposes only.
- Always think about the social consequences of what you do on the network and its lasting impact.