

# Bullying Report Form

## Principals/Principal Designees

Today's Date: \_\_\_\_\_

School: \_\_\_\_\_

Person Reporting Incident: \_\_\_\_\_

Student       Student (witness)       Parent/Guardian       School Staff

1. Name of student victim: \_\_\_\_\_

2. Name(s) of alleged offender(s) (if known)	Grade	School
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Witnesses present: \_\_\_\_\_

4. On what date(s) did the incident happen? \_\_\_\_\_

5. Place an X next to the statement(s) that best describes what happened (choose all that apply):

- Any bullying, harassment, or intimidation that involved physical aggression
- Getting another person to hit or harm the student
- Teasing, name-calling, making critical remarks, or threatening
- Demeaning and making the victim of jokes
- Making rude or threatening gestures
- Excluding or rejecting the student
- Intimidating (bullying), extorting, or exploiting
- Spreading harmful rumors or gossip
- Electronic communication (specify): \_\_\_\_\_
- Other (specify): \_\_\_\_\_

6. Where did the incident happen (choose all that apply)?

\_\_\_\_\_ on school property      \_\_\_\_\_ at school sponsored activity      \_\_\_\_\_ other (explain)

\_\_\_\_\_ on school-provided transportation      \_\_\_\_\_ at any official bus stop

7. What did the alleged offender(s) say or do? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Why did the bullying, harassment or intimidation occur? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Principal/Designee Signature      Date      Student Signature      Date

Parent Contacted: \_\_\_\_\_ Date      \_\_\_\_\_ Time      Response Taken: (Use back of form if necessary)